



Easton & Martyr Worthy Cricket Club
The David Roth Memorial Cricket Ground
Cockets Mead
Chapel Lane
Easton
SO21 1EN



Record Keeping Policy

- All new and existing players will complete the Junior Club Membership Form at the beginning of the cricket season. Information held by the Club about players will be kept securely in a lockable filing cabinet.
- For junior away fixtures an emergency contact card will be carried securely. This is the responsibility of the team manager. The information listed includes the parent / carer contact details and any relevant medical details of the attending juniors.
- If an untoward incident occurs or is observed then the incident must be reported to the Club's Child Welfare Officer and a written note made of the event using the Welfare Incident Form.
- All paper records will be destroyed / deleted at the end of the current cricket season.